

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, JANUARY 31, 2024**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mrs. Dannell Marks, Chairwoman	December 31, 2026
Mr. James Barker, Vice Chairman	December 31, 2028
Mr. Carl Rhodes, JR., Commissioner	December 31, 2024
Mr. Art Guin, Treasurer	December 31, 2025
Mrs. Delois Marsh, Secretary	December 31, 2027

Legal Counsel: Alston Auten

Staff Members Present:

Amber Clark, Airport Director
Maggie Turnham, Executive Assistant
Amanda Vickers, Facilities Technician Supervisor
Timothy Strickland, Finance Director
Sonya Overton, Director of Marketing & Air Service Development
Eric Rivers, Airfield Operations Supervisor
Wendy Kelly, Receptionist
Shaundra Goodwin, Security Coordinator
Joshua Patton, Airfield & Facilities Manager
Garrett Brown, Airfield Operations Technician
Kelvin Mullins, Public Safety Officer
Cody Davenport, FBO Manager
Timothy Davis, Public Safety Officer
Mona Mitchell, Hospitality Supervisor
Jerome Turner, Chief of Public Safety

Others Present:

Jacob Redwine
Reed Hovie
Launa Desportes

BUSINESS OF THE MEETING

Mrs. Dannell Marks called the January 31, 2024, Regular Commission Meeting to order at 9:33 a.m.

CONSIDER A MOTION TO APPROVE NEW SLATE OF OFFICERS FOR 2024

Mrs. Marks asked for a motion to approve the new slate of officers for 2024.

Motion by Mr. Barker to approve the new slate of officers, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 No: 0

CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON December 6, 2023

Mrs. Marks asked to consider adoption of the minutes for the regularly scheduled commission meeting on December 6, 2023.

Motion by Mrs. Marsh to approve the minutes, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 5 No: 0

CONSIDER APPROVAL OF THE RENTAL CAR WASH FACILITY DESIGN PROJECT

Mrs. Marks asked to consider the approval of the rental car wash facility design project.

Motion by Mr. Guin to approve the rental car wash facility design project, seconded by Mr. Barker and unanimously approved by the Commission. Ayes: 5 No: 0

DIRECTOR'S UPDATES

Finance

Mr. Timothy Strickland gave the finance report, wherein he talked about the end of the month reports for November & December and the start to the FY25 Budget.

Flightways

Mr. Cody Davenport gave the Flightways report, wherein he discussed hangar repairs, new hangar tenants and leases, employee updates, fuel price comparisons, and fuel sales.

Fuel Price Comparison					DATE: 12/18/2023
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100L	FBO COMPANY NAME
CSG		\$6.61	\$6.72	\$5.91	Flightways Columbus
MCN (478) 788-3491	Macon	N/A	N/A	N/A	Lowe Aviation
GVL (678) 989-2395	Gainesville	~	\$7.75	\$6.75	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$7.16	\$6.33	~	Signature
DHN (334) 983-4541	Dothan	\$6.68	\$6.81	~	Aero One Aviation
ECP (850) 233-4717	Panama City	\$7.57	\$7.30	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$7.02	\$7.09	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.34	\$5.88	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$5.95	\$6.49	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$6.31	\$6.39	~	Atlanta Regional Airport
AVERAGE		<u>\$6.72</u>	<u>\$6.76</u>	<u>\$6.75</u>	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.40	\$5.25	
EUJ (334) 687-2051	Eufaula	\$5.40	~	\$5.59	
LGC (706) 884-2121	Lagrange	\$5.25	\$5.75	\$5.40	

Human Resources

Mrs. Maggie Turnham gave the human resources report, wherein she discussed vacant positions and employee resignations/terminations. The Open Requisition Report is attached hereto.

Open Requisition Report

JOB TITLE	Pay Range	DEPT	JOB #	DATE POSTED	DATE CLOSED	# DAYS OPEN	COMMENTS
Hospitality Team Member (2 of 3 positions)	\$10.10 - \$11.50	Hospitality	23-02	2/21/2023	3/3/2023	75-days	Position Filled
Airfield Operations Tech (1 of 2 positions)	\$16.00-\$24.00	Maintenance	23-05	11/27/2023	Until Filled	2-days	Screening Resumes and Interviewing
Flightways Line Technician	\$14.42-\$20.19	FBO	23-19	10/12/2023	Until Filled	48-days	Position Filled
PT Beverage Cart Attendant	\$9.00-\$13.00	Hospitality	24-1	1/10/2024	Until Filled	13-days	Screening Resumes and Interviewing
Human Resources Manager	\$60,000-\$90,000	Human Resources	23-17	8/22/2023	Until Filled	1-day	Position Filled

Total Active Employees* 45 (as of December 26, 2023)
 Total Job Holds 0
 Total Job Vacancies 3
Total Positions 48

White: Pending
Yellow: Recommendation for hire received
Blue: Position has been filled
Tan: Temporary filled position.
Green: Hold

Total Termination/Resignation 12 (as of December 26, 2023)

*Does not include employees in temp. positions, interns, or incumbents whose positions are currently posted; includes employees hired (completed in-processing, start date).
 Formula: number of days positions are open starts the day after eligibility list is forwarded to the Manager and continues until recommendation from hiring manager has been received in Human Resources.
 **These positions are not included in the total job vacancy numbers for the current fiscal year.

Maintenance

Mr. Joshua Patton gave the maintenance report, wherein he discussed maintenance items repaired or in the process of being repaired, staffing updates, and hangar repair updates.

Marketing

Mrs. Sonya Overton gave the marketing report, wherein she discussed the completed 5-year marketing plan, 2 RFP's for the ATM service and vending service, the GAA conference in Columbus this year, the possibility of a sensory room, the 80th anniversary of the airport, and our social media engagement.

Public Safety

Mr. Kelvin Mullins gave the public safety report, wherein he discussed updates on the department's operations, employee training updates and status, and staffing updates.

Other Matters

Mrs. Marks asked if there were any other matters.

There were none.

Mrs. Marks asked for a motion to adjourn the meeting.

Motion by Mr. Barker to adjourn, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 5 / No: 0

The meeting was adjourned at 10:18 a.m.

APPROVED:

Maggie Turnham

Dannell Marks

Maggie Turnham, Executive Assistant

Dannell Marks, Chairman