

**MINUTES AT THE SPECIAL CALLED MEETING OF THE COLUMBUS  
AIRPORT COMMISSION HELD AT THE COLUMBUS AIRPORT  
FRIDAY, AUGUST 19, 2022**

The following commission members were present for the entire meeting:

<b><u>NAME</u></b>	<b><u>EXPIRES</u></b>
Mr. James Barker, Chairman	December 31, 2023
Mr. Art Guin, Vice Chairman	December 31, 2025
Mr. Don Cook, Treasurer	December 31, 2022
Mr. Carl Rhodes, Jr., Secretary	December 31, 2024
Mrs. Dannell Marks, Commissioner	December 31, 2026

**Legal Counsel:** Don Morgan

**Staff Members Present:**

Amber Clark, C.M., Airport Director  
Anna Phillips, Administrative Coordinator  
Pam Knight, Finance Director  
Danyell Barboa, HR Manager  
Sonya Overton, Marketing Director  
Adrian Sellers, Project Coordinator  
Daniel Thomas, Maintenance Manager  
Anthony Pugh, Hospitality Supervisor  
Eric Rivers, Operations Supervisor  
Marshall Upshaw Jr., Landscaping Supervisor  
Troy Pair, Facilities Supervisor  
Blake Fulford, Operations Technician  
Mona Mitchell, Hospitality Team Member  
Shaundra Goodwin, Security Specialist

Others Present:

Greg Russell: Pezold; Jim Clark

**BUSINESS OF THE MEETING**

Mr. James Barker stated:

Good morning everybody. Sorry for being late. We had a matter to handle right before this, but we are starting now.

Mr. James Barker called the August 19, 2022, Special Called Commission Meeting to order at 10:38 a.m.

**CONSIDER APPROVAL OF BIPARTISAN INFRASTRUCTURE LAW (BIL) AIRPORT INFRASTRUCTURE GRANT (AIG) 55**

Mr. Barker turned this over to Ms. Amber Clark.

Ms. Clark stated:

The Federal Aviation Administration (FAA) is allocating the Bipartisan Infrastructure Law (BIL) - Airport Infrastructure Grant (AIG) funding. The Columbus airport applied for the BIL AIG grant to fund phase II of the Columbus Airport Master Plan.

This project will build upon the data obtained and analysis conducted in Phase I and prepare aviation activity forecast, demand-related facility requirements, demand-related alternatives analysis, financial and implementation plans. These elements combined will form the airport master plan report and be delivered along with an airport layout plan drawing set, per guidance in FAA Advisory Circulars 150/5070-6B Airport Master Plans, 150/5300-13A Airport Design, and other applicable state and local guidelines.

The BIL AIG grant is in the amount of \$455,955.00 to fund the Master Plan Phase II as described above.

I recommend approval of the FAA BIL AIG Grant 55 for \$455,955.00.

Mr. Barker asked if the airport has any kind of assurances that it needs to do to receive this money and not have any issues?

Ms. Clark responded:

Yes, good question. So, being a federally obligated airport, we always have grant assurances. There are about 33 of them, and they range from ensuring that the airport is safe and maintained, that we are being fair with our rates and charges, protecting the land around the airport, using disadvantaged enterprises. So, there is a long list, but we have all of that information and abide by that every time we accept a grant.

Mr. Art Guin asked if there were any concerns with meeting any of them?

Ms. Clark answered no.

Mrs. Dannel Marks asked if the \$50,661.67 from CSG was already included in the budget?

Ms. Clark responded:

That was in the budget that was previously approved. Typically, these projects are funded, whenever it comes to the commercial side, ninety percent by the FAA, and the other ten percent is picked up by CSG and GDOT. Five percent is from CSG, and the other five percent is from GDOT. So, that fifty thousand is the five percent that we would have to cover, but it has been budgeted.

Mrs. Marks thanked Ms. Clark for her answer.

Mr. Barker asked to consider approval of the BIL AIG Grant 55.

Motion by Mrs. Marks to approve the BIL AIG Grant 55; seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 4 / No: 0

**CONSIDER APPROVAL OF BIPARTISAN INFRASTRUCTURE LAW (BIL) AIRPORT INFRASTRUCTURE GRANT (AIG) 56**

Ms. Clark stated:

The Federal Aviation Administration (FAA) is allocating the Bipartisan Infrastructure Law (BIL) - Airport Infrastructure Grant (AIG) funding. The Columbus airport applied for the BIL AIG grant to fund the remarking of runway 6/24 (6,997 ft).

This project will include construction revision drawing depicting the re-marking and any revisions to the existing markings of the main runway 6-24, the administration of contractor pay application review and approval, punch list coordination, contract closeout documents and record drawings, as well as construction inspection services.

The BIL AIG grant is in the amount of \$138,726.00 to fund the remarking of runway 6/24 as described above.

I recommend approval of the FAA BIL AIG Grant 56 for \$138,726.00.

Mr. Barker asked if there were any questions?

Mr. Guin asked:

Is it a safe assumption that all of the same questions and answers previously apply?

Ms. Clark answered:

Yes, all of the grant assurances would come with this as well, and our portion of the funding would be \$71,704.74, which has been budgeted. That's the five percent that CSG would be responsible for.

Mr. Barker asked if there were any other questions?

Mrs. Marks asked about the work for the project?

Ms. Clark responded:

We are in the final process of this. The result of this work was due to the certification inspection we get annually. So, last year there were some deficiencies found in our markings, while we were doing our 13/31 project. We were able to speak to the person who was doing the re-markings for that runway, and they agreed to help us fix the markings on our main runway to alleviate those deficiencies, and so, the FAA was able to give us this BIL funding to cover their portion of that.

Mrs. Marks asked when the work was expected to be completed?

Ms. Clark answered:

It is completed. We are actually going through the punch list next week, two weeks from now I think. There might be a few touch up things, but I would say everything will be completed by the end of September.

Mrs. Marks thanked Ms. Clark for her answer.

Mr. Don Cook asked:

Ms. Clark, I have a question. Does the FAA have to come down and inspect for the final approval, and does the mayor have to sign off on this at any time?

Ms. Clark responded:

Good question. So, the mayor would need to cosign the grant itself but nothing to do with the construction or grant assurances. The FAA, per say, doesn't come down and inspect it. We have a consultant that abides by those, as well as a specialized QC consultant who abides by those regulations, and within our house, we have several staff members on our operations team that are certified and can hold accountable. So, we have three layers of quality control that will go through to ensure that it is correct. In December, maybe even November this year, we will be inspected by the FAA at that time, and they will let us know if there is anything that we need to do additionally, but I do not feel like that there will be anything for them to find because of the three layers of quality control that we have going on.

Mr. Cook thanked Ms. Clark for her answer.

Mr. Barker asked if anyone else had any questions?

Motion by Mr. Guin to approve the BIL AIG Grant 56; seconded by Mrs. Marks and unanimously approved by the Commission. Ayes: 4 / No: 0

### **OTHER MATTERS**

Mr. Barker stated:

Order of business that isn't on the agenda is that it was brought to our attention that our bylaws do not mirror the constitution that the city abides by, and so, today, I would like to table a change to our bylaws to make it sending down one commissioner to city council instead of three, which would be mirroring what city council wants and also what the constitution says.

Mr. Cook stated:

Mr. Chairman, I would like to first of all consider a motion that we change the agenda to make sure we don't have any issues and then add this to the agenda and then address it.

Motion by Mr. Cook to make a change to the current agenda and add the new issue to the subject matter; seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 4 / No: 0

Mr. Barker asked to table the issue for next meeting's agenda.

Motion by Mr. Guin to table the bylaws issue to next meeting's agenda; seconded by Mrs. Marks and unanimously approved by the Commission. Ayes: 4 / No: 0

Mr. Barker stated:

Now, we'll have time to research and read any documents that are prepared for that and will be able to be reviewed before we vote on that officially.

Mr. Carl Rhodes mentioned that the Commission include background in the documentation, so newer members would have a better understanding of the process and the history and how it has come full circle.

Mr. Barker stated that that was something brought up in the closed session before the meeting and that he would bring it up with the Commission's legal team.

Mr. Barker asked if anyone from staff or in the audience had anything they would like to bring in front of the Commission?

Mr. Greg Russell asked:

On Grant 55, is that for the actual construction?

Ms. Clark responded:

So, that is for the Master Plan. That one is not construction. It is all of the paperwork that they are going to put together. The one on 56 is the actual construction.

The meeting that we had for the Master Plan was the first half of it. It was inventory, and they were telling us the present. This one is going to tell us the future. So, this is where we get with city council and the general public, and we have those meetings and ask what the city is looking at in the next twenty years and how do we transition the airport for that. So, it is more of the forecasting portion of that.

Mr. Barker asked if anyone had anything else they would like to bring forward?

Mr. Cook stated:

First of all, I would like to congratulate you on taking the time to look at where we are going here as an organization and to make sure we align with

what we are doing with the city government and to make sure the things that we do protect the citizens of Columbus. I want to, first of all, make sure that I share that with you publicly. I think those are the right things and the right movements we are making to make sure we are aligned with city council. So, thank you again Mr. Chairman.

Mr. Barker responded:

Thank you for that Mr. Cook, and I appreciate your feedback. It has been most helpful. Thank you for everybody that has been involved and this learning process in trying to make things right.

Mr. Barker asked if there was anyone else? There was no one.

Motion by Mr. Guin to end the meeting; seconded by Mrs. Marks and unanimously approved by the Commission. Ayes: 4 / No: 0

Meeting adjourned at 10:51 a.m.