

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, APRIL 24, 2024**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mrs. Dannell Marks, Chairwoman	December 31, 2026
Mr. Art Guin, Treasurer	December 31, 2025
Mrs. Dee Marsh, Secretary	December 31, 2027

Legal Counsel: Alston Auten

Staff Members Present:

Amber Clark, Airport Director
Maggie Turnham, Executive Assistant
Amanda Vickers, Facilities Technician Supervisor
Timothy Strickland, Finance Director
Sonya Overton, Director of Marketing & Air Service Development
Joshua Patton, Airfield & Facilities Manager
Kelvin Mullins, Interim Chief of Public Safety
Mona Mitchell, Hospitality Supervisor
Darryl Graham, Interim HR Manager
Wendy Kelly, Receptionist
Eric Rivers, Airfield Operations Supervisor

Others Present:

Jacob Redwine, Holt
Charlie Sikes, Tenant
Marc Ellerbee, ATC Manager
Tony Chapman, Synovus
Phillip Thayer, Tenant
Robert Boehlein, Columbus Aero Service

BUSINESS OF THE MEETING

Mrs. Dannell Marks called the March 27, 2024, Regular Commission Meeting to order at 9:35 a.m.

CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON MARCH 27, 2024

Mrs. Marks asked to consider adoption of the minutes for the regularly scheduled commission meeting on March 27, 2024.

Motion by Mr. Guin to approve the minutes, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 3 No: 0

CONSIDER APPROVAL OF THE SUCCESSFUL ATM BIDDER

Mrs. Marks asked to consider approval of the successful ATM bidder, Prineta, LLC.

Motion by Mr. Guin to approve Prineta, LLC as our ATM vendor, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 3 No: 0

DIRECTOR'S UPDATES

Finance

Mr. Timothy Strickland gave the finance report, wherein he talked about the end of the month reports for March.

Flightways

Mr. Darryl Graham gave the Flightways report, wherein he discussed hangar repairs, new hangar tenants and leases, employee updates, fuel price comparisons, and fuel sales.

Fuel Price Comparison					DATE:
					04/16/24
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100LL	FBO COMPANY NAME
CSG		\$6.76	\$7.13	\$6.13	Flightways Columbus
MCN (478) 788-3491	Macon	\$6.09	\$5.90	\$5.40	Highnote Aviation
GVL (678) 989-2395	Gainesville	~	\$7.99	\$7.99	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$7.47	\$7.01	~	Signature
DHN (334) 983-4541	Dothan	\$6.77	\$7.15	~	Aero One Aviation
ECP (850) 233-4717	Panama City	\$7.95	\$8.25	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$7.29	\$7.73	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.35	\$6.07	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$5.95	\$6.86	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$6.31	\$6.39	~	Atlanta Regional Airport
AVERAGE		\$6.77	\$7.04	\$6.70	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.40	\$5.25	
EUF (334) 687-2051	Eufaula	\$5.53	~	\$6.20	
LGC (706) 884-2121	Lagrange	\$5.25	\$5.75	\$5.40	

Mr. Sikes asked about the fuel price comparison sheet and our expenses vs other airports nearby.

Human Resources

Mrs. Maggie Turnham gave the human resources report, wherein she discussed vacant positions and employee resignations/terminations. The Open Requisition Report is attached hereto.

Open Requisition Report

JOB TITLE	Pay Range	DEPT	JOB #	DATE POSTED	DATE CLOSED	COMMENTS
Facilities Maintenance Technician	\$16.00-\$24.00	Maintenance	24-3	2/26/2024	Until Filled	Screening Resumes
Line Service Technician	\$14.42-\$20.19	FBO	24-4	2/26/2024	Until Filled	Screening Resumes
PT Beverage Cart Attendant (2)	\$9.00-\$13.00	Hospitality	24-1	1/10/2024	Until Filled	Pending Background Check & Interviewing
Human Resources Manager	\$60,000-\$80,000	Human Resources	23-17	8/22/2023	Until Filled	Interviewing

Total Active Employees* 40 (as of April 15, 2024)
 Total Job Holds 0
 Total Job Vacancies 5
Total Positions 45

White: Pending
Yellow: Recommendation for hire received
Blue: Position has been filled
Tan: Temporary filled position
Green: Hold

Total Termination/Resignation 16 (as of April 15, 2024)

*Does not include employees in temp. positions, interns, or incumbents whose positions are currently posted; includes employees hired (completed in-processing, start date).
 Formula: number of days positions are open starts the day after eligibility list is forwarded to the Manager and continues until recommendation from hiring manager has been received in Human Resources
 **These positions are not included in the total job vacancy numbers for the current fiscal year.

Maintenance

Mr. Joshua Patton gave the maintenance report, wherein he thanked his team for how well they've been doing and for all their hard work and dedication. He discussed maintenance items repaired or in the process of being repaired, and hangar repair updates.

Mr. Boehlein asked what access the contractors are going to use for the 6/24 project.

Ms. Clark answered and said that we have an access gate over by the Aflac hangar. We are still in the design phase, and we will update everyone when final decisions are made.

Marketing

Mrs. Sonya Overton gave the marketing report, wherein she discussed the completed catchment study, the in-terminal airport advertising kit, the hidden disabilities sunflower program, concessions and vending, in terminal promotions, FBO marketing, and our social media stats.

Mrs. Marks asked about the hidden disabilities sunflower program.

Mrs. Overton explained what the program was.

Mr. Boehlein mentioned our camera project and asked if any cameras would be set up in activity spots and be a live broadcast.

Ms. Clark answered and said that these cameras are not for that purpose.

Public Safety

Mr. Kelvin Mullins gave the public safety report, wherein he discussed updates on the department's operations, employee training updates and status.

Other Matters

Mrs. Marks asked if there were any other matters.

Mr. Sikes asked when the design would be finished for the runway project.

Ms. Clark answered and said that we are hoping to have the design done within the next month. We will be putting the bid out in June.

Mr. Sikes mentioned that in the beginning of this project, the cost was \$32 million, and it was reported at \$40 million the night before. He asked what is driving this price and mentioned how in most projects the engineers are off

by around 15%. He asked if we have looked at how we would fund this project if the price increases.

Ms. Clark mentioned that the price is \$36.5 million, not \$40 million. We will not know what the cost is until we receive bids. Once we receive bids, we will reassess our funding avenues. We do have the ability to re-bid if the market trends down.

Mr. Sikes asked if we could not get the funding, would the project be pushed or done in phases.

Ms. Clark mentioned that we could possibly do part of the runway with what funding we do receive, but we will look at the total funding we have and make the best decision.

Mr. Sikes asked how long the bids would take.

Ms. Clark answered that it is usually about a month.

Mr. Thayer asked in the phasing of the construction project, was it looked at doing this project in three phases, closing from C6-C4 and shorting the runway 2,000 feet to allow a 5,000-foot runway to remain open and then only closing the middle portion for a short time.

Ms. Clark answered and said that we looked at several options and that was one of them. Unfortunately, no matter how we sliced it, the commercial airline would not be able to operate. In order to get this reconstruction done as quickly as possible, so that the commercial airline and corporate partners could return as quickly as possible, we made a decision to close it completely and do 24/7 work.

Mrs. Marks asked if there were any other questions. There were none.

Mrs. Marks asked for a motion to adjourn the meeting.

Motion by Mr. Guin to adjourn, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 3 / No: 0

The meeting was adjourned at 10:16 a.m.

APPROVED:





Maggie Turnham, Executive Assistant

Dannell Marks, Chairman