

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, AUGUST 28, 2024**

The following commission members were present for the entire meeting:

<b><u>NAME</u></b>	<b><u>EXPIRES</u></b>
Mr. Art Guin, Treasurer	December 31, 2025
Mrs. Dee Marsh, Secretary	December 31, 2027
Mr. Carl Rhodes, Jr., Commissioner	December 31, 2024

**Legal Counsel:** Alston Auten

**Staff Members Present:**

Amber Clark, Airport Director  
Carolyn Mills, HR Manager  
Lela Faircloth, Marketing Associate  
Shaundra Goodwin, Security Coordinator  
Timothy Strickland, Finance Director  
Sonya Overton, Director of Marketing & Air Service Development  
Joshua Patton, Airfield & Facilities Manager  
Kelvin Mullins, Interim Chief of Public Safety  
Eric Rivers, Operations Supervisor  
Wendy Kelly, Receptionist  
Amanda Vickers, Facilities Supervisor  
Darryl Graham, Interim HR Manager

**Others Present:**

**BUSINESS OF THE MEETING**

Mr. Art Guin called the August 28, 2024, Regular Commission Meeting to order at 9:31 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON JUNE 26, 2024**

Mr. Guin asked to consider adoption of the minutes for the regularly scheduled commission meeting on June 26, 2024.

Motion by Mrs. Marsh to approve the minutes, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER APPROVAL FOR CHICK-FIL-A CONSTRUCTION PLAN**

Mr. Guin asked to consider approval for the Chick-Fil-A Construction Plan.

Motion by Mrs. Marsh to approve the Chick-Fil-A Construction Plan, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER APPROVAL OF THE DISCRETIONARY BONUS POLICY**

Mr. Guin asked to consider approval of the discretionary bonus policy.

Motion by Mrs. Marsh to approve the discretionary bonus policy, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER APPROVAL FOR UPDATED AIRCRAFT STORAGE AGREEMENT AND T-HANGAR POLICIES**

Mr. Guin asked to consider approval for the updated Aircraft Storage Agreement and T-Hangar policies.

Motion by Mrs. Marsh to approve the Aircraft Storage Agreement and T-Hangar policies, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER APPROVAL OF THE VERIZON USE AND LEASE AGREEMENT**

Mr. Guin asked to consider approval of the Verizon Use and Lease Agreement.

Motion by Mrs. Marsh to approve the Verizon Use and Lease Agreement, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER APPROVAL OF FAA AND GDOT GRANTS FOR RUNWAY 6-24 RECONSTRUCTION**

Mr. Guin asked to consider approval of the FAA and GDOT grants for Runway 6-24 Reconstruction

Motion by Mrs. Marsh to approve the FAA and GDOT grants for Runway 6-24 Reconstruction, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER APPROVAL OF FAA GRANT FOR PURCHASE OF NEW ARFF VEHICLE**

Mr. Guin asked to consider approval of the FAA grant for purchase of new ARFF vehicle.

Motion by Mrs. Marsh to approve the FAA grant for purchase of new ARFF vehicle, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 No: 0

**DIRECTOR'S UPDATES**

**Finance**

Mr. Timothy Strickland gave the finance report, wherein he talked about the end of the month reports for July.

**Flightways**

Mr. Darryl Graham gave the Flightways report, wherein he discussed hangar repairs, new hangar tenants and leases, employee updates, fuel price

comparisons, and fuel sales.

Fuel Price Comparison					DATE: 08/20/2024
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100LL	FBO COMPANY NAME
<b>CSG</b>	updated on 08/19/2024	<b>\$6.85</b>	<b>\$6.99</b>	<b>\$5.99</b>	<b>Flightways Columbus</b>
MCN (478) 310-4689	Macon	\$5.80	\$5.99	\$5.49	Highnote Aviation
GVL (678) 989-2395	Gainesville	~	\$7.99	\$6.99	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$7.02	\$6.75	~	Signature
DHN (334) 983-4541	Dothan	\$6.56	\$7.02	~	Aero One Aviation
ECP (650) 233-4717	Panama City	\$7.56	\$7.73	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$6.85	\$7.50	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.25	\$5.99	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$6.25	\$6.86	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$5.98	\$6.29	~	Atlanta Regional Airport
<b>AVERAGE</b>		<b>\$6.53</b>	<b>\$6.90</b>	<b>\$6.24</b>	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.40	\$5.25	
EUF (334) 687-2051	Eufaula	\$5.17	~	\$5.95	
LGC (706) 884-2121	Lagrange	\$5.60	\$5.65	\$5.45	

### **Human Resources**

Ms. Carolyn Mills gave the human resources report, wherein she discussed vacant positions, employee resignations/terminations, employee engagement and employee retention.

### **Maintenance**

Mr. Joshua Patton gave the maintenance report, wherein he highlighted how hard his team has been working. He discussed maintenance items repaired or in the process of being repaired, and hangar repair updates.

### **Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she discussed the three-year DBE plan, the Airport Evacuation Plan, the full-scale drive through for 16 fire hydrants, the intern week with marketing and hospitality, and vending and concessions updates. At the FBO, they celebrated National Hotdog Day. We celebrated National Safety Month in June and marketing took photos of the Public Safety Department in their uniforms with the ARFF truck.

### **Public Safety**

Mr. Kelvin Mullins gave the public safety report, wherein he discussed updates on the department's operations, employee training updates and status.

### **Other Matters**

Ms. Amber Clark recognized Amanda Vickers, Joseph Owen, Kelvin Mullins, and Steve Cato for their outstanding work and dedication to the airport.

Mr. Guin asked if there were any other matters. There were none.

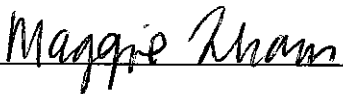
Mr. Guin asked for a motion to enter into the executive session.  
Motion by Mrs. Marsh to enter into the executive session, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 / No: 0

Mr. Guin asked for a motion to adjourn the executive session and return to the regular session. Motion by Mrs. Marsh to adjourn the executive session and return to the regular session, seconded by Mr. Rhodes and unanimously approved by the Commission. Ayes: 3 / No: 0

Mr. Guin asked for a motion to adjourn the meeting.

The meeting was adjourned at 11:00 a.m.

APPROVED:

  
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Maggie Turnham, Executive Assistant

  
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Dannel Marks, Chairwoman